

DUNCHURCH PARISH COUNCIL

S. C. TURNER  
Clerk to the Council  
54 Cawston Lane  
DUNCHURCH

MINUTES OF THE ANNUAL MEETING OF THE PARISH  
COUNCIL HELD AT THE W.I. HALL, SOUTHAM ROAD  
ON TUESDAY 5TH JUNE 1979 AT 7.30 P.M.

PRESENT

Cllr. T.R. Atkinson  
" J.E.F. Barford  
" P.H. Barnwell  
" Mrs. J. Coling  
" Mrs. W.L.S. Douty  
" D.J. Harris  
" F.W. Miles  
" B. Spann  
Mr. S.C. Turner - Clerk

1) ELECTION OF CHAIRMAN

This being the Annual Meeting of the Council nominations for Chairman were called for. Cllr. J.E.F. Barford, seconded by Cllr. Mrs. W.L.S. Douty proposed Cllr. Atkinson be re-elected Chairman for the ensuing year, and this was unanimously agreed. Cllr. Atkinson accepted office.

6) Cllr. Atkinson introduced and welcomed A.J. Walters Esq., Divisional Engineer of the County Council, to the meeting, and proposed to take this item of the Agenda first.

The Chairman went on to say that a series of comments from residents and Cllrs. relating to the condition of main roads through the village had been received, and it had been the opinion of the Council that a meeting between them and Mr. Walters could only be beneficial. The problems created by the hazards of a very hard Winter were appreciated but Cllrs. would be interested to hear what was being done to overcome the various problems.

Mr. Walters said to get the roads back in the condition they were in in 1978 would cost 1½ million pounds over and above what was in the kitty, but there was to be no large increases this year, cutbacks and economies were having to be practiced wherever possible, and he gave details of various ways in which this was being done. 300 men were employed where previously there had been 450, maintenance jobs would get done, but they would take longer. Cllr. Barford asked for details of programme for clearing and tidying M.45 which he and others considered to be in a deplorable state with untidy verges, and rubbish in the hedgerows which appeared to have been laying there for years. Mr. Walters explained the vastness of his present area and there were only 15 men to do this work, but hopefully all areas were given their due care and attention in the course of time. With regard to the verge on Daventry Road, at the end of the duals, he considered the verge made up and a deep kerb would be a more suitable deterrent than the bollards suggested by the Council.

Mr. Walters was also asked what he thought of the suggestion to use part of the Council Yard as a car park. He said he was not in favour for various reasons, security and distance from the village being amongst them.

Cllr. Atkinson thanked Mr. Walters for giving his time to attend the meeting, and the Divisional left, saying he would be pleased to have a look around the village with representatives of the Council at any time.

*S.C. Turner*  
24.7.79

2) ELECTION OF VICE CHAIRMAN

Cllr. Barnwell proposed Cllr. B. Spann be elected Vice Chairman, seconded by Cllr. J.E.F. Barford. This was agreed.

3) APOLOGIES

Apologies were received from Cllrs. D.J. Walker and H.J. Wiggins.

4) ELECTION OF COMMITTEES

The Chairman said there were at present three Committees, Street Lighting, Planning, Recreation & Amenities. Last year there had been a suggestion that Street Lighting be incorporated into Planning, and now the major Street Lighting improvements had been completed he felt this suggestion could be carried out. This was agreed.

Composition of Committees for the ensuing year would therefore be as follows -

PLANNING

Chairman  
Vice Chairman  
Cllr. J.E.F. Barford  
" D.J. Harris  
" D.J. Walker  
" H.J. Wiggins

RECREATION & AMENITIES

Chairman  
Vice Chairman  
Cllr. Mrs. J. Coling  
" Mrs. W.L.S. Douty  
" F.W. Miles  
" P.H. Barnwell

The Clerk suggested Mr. T. Ridge be invited to represent the Church Youth Group on the R & A. Committee, as he understood they were going to make themselves responsible for the John Scott Memorial. The Chairman said he had asked the Vicar if he would like a representative of the P.C.C. to sit on the R. & A. Cttee. and asked Cllr. Barnwell to suggest at the P.C.C. Meeting that Mr. Ridge could undertake this representation.

5) APPOINTMENTS OF REPRESENTATIVES TO OTHER BODIES

New Representatives were required for the First School Management Cttee and Cllrs. Atkinson and Mrs. J. Coling agreed to take on this work.

Cllr. Harris agreed to serve as a Trustee on the Newcombe & Spiers Almshouse Charity, together with Cllrs. Spann and Barnwell.

Cllrs. Mrs. Douty and Wiggins were reappointed to their respective organisations.

Cllrs. Miles, Spann and Walker would represent the Council on the Rugby Rd. Sportsfield Cttee.

Cllr. Atkinson would continue as Youth Club representative.

Cllr. Spann said he intended to propose a Sub Cttee to look after the Arkwright Playing Field, with Cllr. Miles as Chairman, at the first meeting of the R. & A. Committee.

7) MINUTES OF MEETING HELD ON 8TH MAY

The minutes, previously circulated to all members, were signed as a true record.

8) MATTERS ARISING FROM THE MINUTES  
PLANNING COMMITTEE

The Clerk reported a further application for the erection of a single storey side and rear extension at 81 The Heath. A plan had been obtained and appeared to vary very little from the first submission.

*W.L.S. Douty*  
29-7-79

The Clerk was instructed to reiterate the Council's previous comments that it was considered the roof was not in keeping with the conservation area.

Planning Approval had been received for the 2 storey extension at 12 Barnwell Close.

Information had been received that the Planning Applications for extensions at 12 Cawston Lane and 14 Sandford Way had been recommended for approval.

The application for the erection of the boundary fence at 4 Barnwell Close had been refused. It was again suggested that if this fence was in contravention of the open plan estate, the additional trees planted by a resident in Waring Way were also a contravention. The Clerk said the Planning Officer decreed otherwise, but it was agreed another look should be taken.

The Clerk reported he had forwarded the Council's various comments on the applications for a showroom at Bushfield, Cawston, installation of bow window at 6 Southam Road, and the erection of a porch at 16 Waring Way.

#### PARKING - SUNDAY TRADING

The Chairman said the Clerk had written to the Borough regarding the Sunday Trading Act, and it seemed the intricacies of this act were difficult to put on paper. He suggested they should get together with the traders in an effort to get an amicable solution. The only real solution to the problem was a car park, and as Cllrs. knew the best site was the one at the rear of the butcher's shop owned by Mr. D. Robinson. With this in view the Chairman and Cllr. Barford had met Mr. Robinson and asked him how he felt about leasing land for a car park if the Rugby Borough Council would agree to such a proposal. Mr. Robinson had stated his willingness to lease land which would accommodate approximately 50 cars if a satisfactory agreement could be drawn up, and some means of access to the site from Rugby Rd. could be obtained. It was suggested the Clerk write to Mr. Lawton Clerk of the Borough Council, suggesting a meeting between representatives of the Borough, Parish and David Robinson.

The Clerk suggested that the Secretary of the Chamber of Commerce be invited to any meeting involving the traders, and this was agreed.

Cllr. Barford asked if a letter had been received from the Borough regarding further prohibition of parking along Southam Road. A proposal had been put forward concerning the extension of the double yellow lines from Sandford Way to the County Council Depot and Cllr. Barford considered this should be considered by the Parish Council before any decision was made by the Borough.

Cllr. Miles read an extract about the legality of parking cars on footpaths in certain areas. It was reported the Borough Surveyor was carrying out a survey in the area.

The Clerk read a letter received from the County Engineer which stated the Transportation Sub Committee of the County Council had now authorised the payment to Parishes up to a sum of £70. for the year 1978/79, for the maintenance of Rights of Way. Cllr. Atkinson said he thought Mrs. Grieve would have the footpath map completed, and it was agreed she be invited to bring it along to a meeting of the Recreation & Amenities Cttee.

The County Engineer's letter also pointed out they would be willing to support the formation of Footpath Preservation Groups

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29.7.79

to the tune of £50. per annum for postage and other admin: costs. Such groups should serve more than one Parish and would replace the direct grant to Parish Councils where the Preservation Group operated in the Parish.

RECREATION & AMENITIES COMMITTEE

The Clerk read letters from the Clerk of the Borough Council and the Acting Chief Housing Officer both disclaiming responsibility for the entrance to the Arkwright Field from Cawston Lane. After some discussion it was agreed the Clerk should write to the Borough Surveyor with a request for him to contact the adjoining owners to see if they would be prepared to contribute to surfacing this entrance, which is in a very poor condition.

A lengthy letter from the from the Clerk of the Borough regarding Fouling of Playing Field by Dogs was also read.

The Clerk also gave details of a quotation for cradle swings from Chas. Wicksteed. This will be considered at the next meeting of the R. & A. Cttee.

Mr. J. Worrall has expressed his willingness to look after the Recreation Ground and do other odd jobs for the Council and the Clerk had been to see him. He was contacting Mr. Bellham of the Borough regarding present rates of pay for such work.

Cllr. Miles asked the whereabouts of the mower which was purchased for looking after the field. This would be sorted out at the next Cttee Meeting.

The Clerk had written to the resident of Critchley Drive regarding the gate in the fence.

A letter from the Head Postmaster stated he had made arrangements for the postbox to be specially cleared on Sundays and Bank Holiday Mondays.

9) CORRESPONDENCE

Rugby Borough Council	Planning Appn. 81 The Heath.	Erection of single storey side extension.
- do -	Planning Appn. 9 Vicarage Lane	Erection of Garden Shed
	The Clerk was asked to obtain details.	

10) PAYMENTS FOR AUTHORISATION

A.R. Gillings	Mowing	£17.50
Rugby Review	Parish Meeting Advert:	£ 6.25

10) REVIEW OF CLERK'S SALARY

The Chairman said the Clerk's Salary was usually reviewed at this meeting, and he commented as the Parish gets bigger so the Clerk's work increases. Over the years efforts had been made to bring the Salary up to the standards recommended by the Assocn of Parish Councils and this year consideration should be given to the final jump. Cllr. Spann proposed and it was unanimously agreed that the Clerk's Salary be brought up to the standard recommended by the Assocn. of Parish Councils. *not enough pl. specify.*

11) ANY OTHER BUSINESS

Cllr. Harris asked who was responsible for the bus shelter, and was told they were owned by the Parish. He also asked when the Council's financial year ended and if the accounts were available for scrutiny.

Cllr. Mrs. Douty drew attention to the disgraceful state of the green opposite the almshouses. The Clerk said the Borough Surveyor

*[Handwritten signature]*  
27-7-79

had promised to tidy this up, and he was asked to send a reminder.

The Clerk asked if he should request Mr. Gillings to cut the bank on Rugby Road opposite the Dr's surgery, in an effort to keep it tidy. This was agreed.

The Clerk reported that Mr. Storer had been to see him rather concerned as the Borough were requesting him to move the lamp outside Mrs. Coling's residence and provide 3 lamps in the cul de sac, instead of the 2 requested by the Parish Council as the lighting authority. It was considered that two lamps would be adequate in this small development, and this had been decided upon with E.M.E.B. The Clerk was asked to write to the Borough Council (Mr. Vicker) pointing out that the Parish Council was the lighting authority and, on the advice of E.M.E.B., 2 lights were being provided for this small cul de sac.

*W. J. Storer*  
24.7.79.

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