

DUNCHURCH PARISH COUNCIL

S. C. TURNER  
Clerk to the Council  
54 Cawston Lane  
DUNCHURCH

MINUTES OF THE ANNUAL MEETING OF THE PARISH  
COUNCIL HELD AT THE W.I. HALL, SOUTHAM ROAD ON  
TUESDAY 20TH MAY, 1980 AT 7.30 P.M.

PRESENT Cllr. T.R. Atkinson  
" J.E.F. Barford  
" P.H. Barnwell  
" Mrs. J. Coling  
" Mrs. W.L.S. Douty  
" D.J. Harris  
" F.W. Miles  
" B. Spann  
" D.J. Walker  
" H.J. Wiggins  
Mr. S.C. Turner : Clerk

1) ELECTION OF CHAIRMAN

This being the Annual Meeting of the Council nominations for Chairman were called for. Cllr. J.E.F. Barford, seconded by Cllr. B. Spann proposed Cllr. Atkinson be re-elected Chairman for the ensuing year, and this was unanimously agreed. Cllr. Atkinson accepted office.

2) ELECTION OF VICE CHAIRMAN

Cllr. J.E.F. Barford proposed, seconded by Cllr. Mrs. J. Coling, Cllr. F.W. Miles be elected Vice Chairman for the coming year. This was agreed.

3) APOLOGIES

An apology was received from Borough Cllr. C.F. Gimson.

4) ELECTION OF COMMITTEES

RECREATION & AMENITIES COMMITTEE

Cllr. Harris said he would like to remain on this Committee as a Councillor, and Mr. H. Todd to be invited to join the Committee as the Scouts representative.

The Clerk said Mrs. K. Roberts had not attended a meeting for some time, and wondered if she was still the representative of the Wives Group, or whether they would like to nominate some one else. Cllr. Harris said he could have a word with the Wives Group Secretary on this point.

Members of this Committee are -

Chairman  
Vice Chairman  
Cllrs. Mrs. J. Coling  
Mrs. W.L.S. Douty  
D.J. Harris  
P.H. Barnwell  
B. Spann

PLANNING COMMITTEE

Cllr. Mrs. Douty wondered if perhaps she should have a change and join the Planning Committee, and eventually decided to sit on both Committees. Composition of this Committee therefore is -

Chairman  
Vice Chairman  
Cllr. J.E.F. Barford  
H.J. WIGGINS  
D.J. WALKER  
D.J.HARRIS Mrs. W.L.S. Douty

*J.E.F. Barford*  
22/7/80

- 5) APPOINTMENTS OF REPRESENTATIVES TO OTHER BODIES  
It was proposed and agreed the representatives to other organisations be re-appointed.
- 6) MINUTES OF MEETING HELD ON 1ST. APRIL 1980  
The minutes, previously circulated to all members, were approved and signed as a true record.
- 7) MATTERS ARISING FROM THE MINUTES would be dealt with under the appropriate Committees.
- 8) MINUTES OF RECREATION AND AMENITIES COMMITTEE HELD ON 29TH APRIL 1980  
Cllr. Mrs. Douty moved the adoption of the minutes.

RUGBY ROAD SPORTSFIELD

The Clerk read a letter which he had received from the Secretary of the Management Committee enclosing Statements of Accounts and minutes of the meeting held on 29th April 1980. Mr. Morris apologised for the long delay in calling a meeting and said from the accounts it would be seen the Committee has a balance of £372.16 at the Bank but of this £249.50 was already allocated for maintenance work already carried out.

At the meeting Cllr. Spann had confirmed that the Parish Council's Grant of £750 in August 1977 was donated to help with general maintenance and running costs of the Sportsfield, and the Maintenance Cost List had now been exceeded by £112.91. A balance to cover this was being requested from the Cricket and Football Clubs.

The Cricket Club had erected a store and as the Committee were using part of it as a tractor shed a financial contribution had been requested by the Club & this would also have to be obtained by contributions from the two Sports Clubs.

The final para went on to say in view of ever increasing costs the Parish Council were asked if it was possible for the Council to make annual contributions to cover these costs. It was appreciated that this was probably impossible for the current year, but it was hoped consideration would be given for 1981 onwards.

Cllr. Mrs. Douty pointed out the Council had already allocated a considerable for the new playing field which they hoped to acquire, and in the future would have two playing fields to keep up.

Cllr. Barford asked who had audited the accounts. On examination it was found they did not appear to be audited, and there did not seem any reference to income from the Football and Cricket Clubs. Cllr. Barford suggested the Borough Treasurer should be approached for advice.

After some discussion it was agreed the Management Committee should be informed that the Council were not happy with the accounts which had not been independently audited, and in view of the fact that the they were being requested to spend public money they were going to the Borough Treasurer for advice. The general opinion also was that if the Committee was unable to manage it was not charging the Cricket and Football Clubs enough for the use of the field.

ARKWRIGHT RECREATION GROUND

Mr. Worrall had collected the new mower and cut the grass around the play equipment. Unfortunately the Principal of the Adult Training Centre considered the cutting of the main area of the field beyond their scope. The Clerk said he had contacted the County Council to see if they could help, and they had promised to let him know tomorrow. If this failed he said he would see if the Borough could help. Cllr. Barford was not very hopeful, but all agreed nothing would be lost by asking.

*M. Barford*  
22/7/80

Cllr. Miles took the new swing seats and said he would fix them.

DITCH AT REAR OF DON CERCE CLOSE

The Clerk reported that Borough Cllr. Gimson had asked him to say that the cause of pollution had been found to come from two houses in Southam Road, and the owners of the properties were being asked to rectify matters. Cllr. Gimson wished to know if, when the work is done, and the water is running clear, Council still wished him to press for the piping in of the ditch. He had also said 20 houses tested in Adkinson proved negative. Cllr. Miles did not accept these findings, as from his investigations only he had received notification of the investigation and he had not been able to find a house in the Avenue which had been tested. Cllr. Barford confirmed the work had been carried out and said the next step should be asking the Environmental Health Committee to provide in their estimates, next year, for piping the ditch. Cllrs. were in agreement the ditch should be piped.

LAND FOR PLAYING FIELD

The Clerk read a letter he had received from the County Land Agent which stated a planning application on behalf of the County Council for residential development had been submitted, and it had been pointed out that if this is granted the proposed access road will also serve the area of land which the Parish Council is seeking for use as a playing field.

RENOVATION OF GREENS

The Clerk reported that despite a further letter to Landward the work had not been carried out or his letter acknowledged. The letter stated that if the work was not commenced shortly the order would be withdrawn and placed elsewhere. Cllrs. felt it was a very unsatisfactory state of affairs and it was agreed the Clerk should cancel the order and the Chairman's suggestion that an advertisement be placed in the Review calling for tenders for the work be carried out.

CLEANLINESS OF VILLAGE

The Chairman, Cllrs. Spann and Mrs. Douty, and the Clerk met Mr. Belham of the Borough Surveyor's Dept. and Mr. Stanley of the Divisional Engineer's Dept. on Monday to discuss the siting of litter bins and collection of litter etc. Paper Pickers visited the village on Tuesdays and Fridays, and it was therefore proposed to ask the traders to cover cleaning up in the shopping area on Monday mornings, the litter to be taken away from a convenient collection point on Tuesday when the Borough visit the village.

The bins proposed by the Borough Council would be £20. each and were of the letter box type, and these together with the three bins already purchased would be sited as follows -

- Two in the shopping area in Southam Road
- One each side the bus shelter
- One beside seat on Green
- One Adkinson Avenue Cawston Lane Area.

The metal bins will be repainted and resited possibly in the playing fields.

It had also emerged from the meeting that the Borough Council was responsible for the built up area of the A.45 and not the County.

*M J Atkinson*  
22/7/80

MINUTES OF PLANNING COMMITTEE HELD ON 29TH APRIL 1980

The Chairman moved the adoption of the minutes.

APPLICATIONS AND DECISIONS RECEIVED SINCE LAST MEETING

Planning permission received for erection of single storey side and rear extension at 33 Rugby Road Dunchurch.

Planning permission received for erection of single storey side extension at 30 Rugby Road.

The Chairman referred to the item on the Tree Preservation Order on Cawston Woods and asked Cllr. Barford if he had any information. Cllr. Barford said the Chief Planning Officer and the Applicant had come forward with a compromise scheme which still involved some felling, but he was pleased to report the Plans Sub Committee had abided by their previous decision to put a Tree Preservation Order on the whole of the woods.

Planning refusal for use of existing dairy as builders workshop and dwelling house at 4 Rugby Road, had been received.

Planning permission received for erection of double garage at 21 Mill Farm Close.

PARKING

The Clerk said he had nothing to report. Cllr. Barford advised continuing to press for access and it would be a good thing if the new owner of the land was contacted. The Chairman said he would endeavour to do this.

PROVISION OF NEW BUS SHELTER

The Clerk read a letter from the Clerk to the Trustees complaining about the state the site was left in, a copy of which he had forwarded to the Contractor. Cllr. Spann thought the criticism severe and considered the site quite tidy.

ENTRANCE TO ARKWRIGHT RECREATION GROUND

This matter was now in the hands of the solicitor.

MAINTENANCE RIGHTS OF WAY

The Clerk reported checking the footpath Cawston Lane/Weston Close and found nothing wrong with it. It was reported it was being used as a cycle track and it was proposed and agreed the Borough Council be asked to erect "NO CYCLING" Notices at each end.

Cllr. Barford reported two missing footpath signs in Cawston Lane, one to Cawston Woods, and one to Lime Tree Avenue.

LIGHTING

Concern was expressed that the lights in Millers Close were still not lit. Cllr. Mrs. Douty said the Trustees had given permission for the way leave two or three weeks ago. It was agreed the Clerk should hasten E.M.E.B. once again and also remind them the new lamp on Heath Road was not yet lit.

It was also agreed that lamp standards which needed painting should be done at the same time as the litter bins and Mr. Jones should be given the work. The Clerk said he would check how many and which standards needed doing.

HAZELWOOD CLOSE

The Clerk said he had written to the Chief Planning Officer asking for the present position.

J. R. H. 22/7/80

RUGBY ROAD VERGES

The Borough Surveyor did not think reflector posts appropriate, but suggested when funds became available it would be more successful to raise kerbs.

Surfacing of footways in The Heath had been deleted from the 1980/81 programme, but pot holes would be filled in the patching programme.

The Traffic lights are now working on the loops.

9) CORRESPONDENCE

Two copies of Play Times received.

Revised charges for street lighting and maintenance received from E.M.E.B.

Circular Letter from Assocn. Parish Councils.

County Finance 1980/81 received.

Review of Warwickshire County Structure Plan received.

Assocn. of Parish Councils notification of exemption from V.A.T. of subscriptions.

Notification of A.G.M. of Citizens Advice Bureau 14th May

Rugby Borough Council Minutes received.

Notification of renewal of bus concessions received from Borough Council.

Agenda for Area Committee of Assocn of Parish Councils at Binley Woods on June 19th. The Clerk said he would be away and asked if anyone else would like to attend.

10) REPORTS FROM REPRESENTATIVES

Cllr. Mrs. Douty reported on a meeting of the Community Trust when property and the wayleave was discussed.

Cllr. Harris reported a brief meeting of the Newcombe & Spiers Trustees to inspect and approve the new doors before payment was made.

11) PAYMENTS FOR AUTHORISATION

F.H. Burgess	V.A.T. on Mower	£ 20.50
W.I.	Hire of Hall - 20 meetings.	£ 30.00
Winfield Press	500 Letter Heads	£ 13.57
A.R. Barford	Erection of Bus Shelter	£ 210.45
E.M.E.B.	Public Lighting	£ 835.26
Assocn. Parish Councils	Subscription & Reviews	£ 88.65
Chas	Swing Seats	£ 27.21
Wicksteed	Petty Cash	£ 30.00

12) PETTY CASH FOR CONFIRMATION

Handymans Wages	<del>Jan 6</del>	<del>£12.00</del>
	<del>Feb. 10</del>	<del>£12.00</del>
	<del>Mar 9</del>	<del>£12.00</del>
	April 20th	£ 9.60
	May 18th	£13.20

Postages

£11.96 ✓

*Handwritten signature and date: 22/7/80*

13) TERMS AND CONDITIONS OF CLERK

In accordance with conditions laid down by the Assocn. of Parish Council the Chairman proposed the Clerk's Salary should be increased £20. per half year and to cover increased costs a further £25. per half year be allocated to expenses.

14) ANY OTHER BUSINESS

Cllr. Walker drew attention to the advertising signs which had been placed on Cawston Lane Street Signs. It was agreed these should be brought to the attention of the Borough Council.

Cllr. Walker reported increased use of the loop road at Cawston as a parking area for large vehicles. It was thought a word with the police would be advisable.

Cllr. Barford reported on commercial vehicles taking up at least 4 places on the new parking area in Adkinson Avenue. The Clerk was asked to report to the Borough Surveyor.

Cllr. Barford also reported the dangerous parking of vehicles outside Keepers Cottage in Cawston Lane. It was suggested a letter be sent to the tenants, in the first instance, pointing out the dangers involved.

*J. Adkinson*  
22.7.80.