

MINUTES OF DUNCHURCH PARISH COUNCIL

Minutes of Meeting Number 738 of the Dunchurch Parish Council held in The Community Library,
School Street, Dunchurch, Monday 9th April 2018 Meeting commenced at 7.15pm

PRESENT:

Councillor D Roberts [chair of meeting]
Councillor H Roberts
Councillor N Jones

Councillor Morshead

Miss L Foster Parish Clerk

OTHERS:

1 member of the public

1. APOLOGIES FOR ABSENCE

Councillor Hallahan, Councillor G Jones, Councillor Sodhi and Councillor Eccleson

2. ACCEPTANCE OF APOLOGIES

Proposed by Councillor G Jones, seconded by Councillor Morshead and agreed by all present.

3. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

none

4. PUBLIC PARTICIPATION

Mr Waller was concerned about how the Parish Council are fulfilling the requirements of the new GDPR regulations. The Council reassured him that we are preparing documents to be circulated.

Mr Waller raised concerns regarding the butter cross. Councillor Roberts informed him that WCC are carrying out surveys. He stated that railings or steel bollards should be added. Councillor Roberts reassured him that the County Council are looking at methods of protection and any decisions would require consultation with Highways.

5. TO APPROVE THE MINUTES OF MEETING NUMBER 737 – 5th March 2018

Proposed by Councillor D Roberts seconded by Councillor H Roberts and agreed by all present.

6. TO REPORT MATTERS ARISING FROM THESE MINUTES NOT ON THIS AGENDA [FIO]

None

7. TO DISCUSS WITH BOROUGH AND COUNTY COUNCILLORS ANY MATTERS OF IMMEDIATE INTEREST

Councillor H Roberts stated that Borough elections will be held on 3rd May. He also confirmed that WCC are looking at patching on Coventry Road in front of the chemist.

8. TO REVIEW CURRENT PLANNING APPLICATIONS, PERMISSIONS, REFUSALS ETC.

Comments

No Applications

9. NEIGHBOURHOOD DEVELOPMENT PLAN-

The first NP meeting will be held on April 12th from 7.00pm with a presentation to be held from 6pm by Avon Planning.

10. UPDATE ON THE LIBRARY

We have gained 1 new volunteer and a Duke of Edinburgh student.

All is currently going well.

11. TO REVIEW AMENITIES

Parking:

Parking continues to be an issue in Dunchurch.

Bus Shelter

No update

Village Gateway Signs

The deposit to Warwickshire County Council has now been paid, images have been submitted and we are awaiting a quotation. Glasdon has confirmed they will hold our quote whilst we negotiate with Warwickshire County Council.

War Memorial Renovation

Councillor Morshead is looking at the updated funding application form and will progress with this.

It has been raised that there is one name missing from the memorial Councillor Morshead to investigate.

Councillor Morshead was considering restoration works to the memorial on the Heath and this will be revisited at a later date.

Councillor Morshead will progress with quotations to restore the War memorial.

12. TO DISCUSS SECURITY & ROAD SAFETY

Speeding continues to be an issue within Dunchurch.

13. PLAY AREAS & YOUTH PROVISION

The gate at the play area requires attention.

Youth Club is due to restart on April 23rd run by Rugby Borough Council play rangers.

14. AMENDED TERMS OF REFERENCE NEIGHBOURHOOD PLAN COMMITTEE

This was proposed by Councillor N Jones, seconded by Councillor H Roberts and agreed by all present.

15. TO APPROVE AND ADOPT DPC AND LIBRARY POLICIES

This was proposed by Councillor D Roberts, seconded by Councillor N Jones and agreed by all present.

16. RATIFY TRUSTEES TO DUNCHURCH VILLAGE HALL

It has been proposed that Phil Freeman and Keith Protheroe remain as trustees This was proposed by Councillor D Roberts, seconded by Councillor H Roberts and agreed by all present.

17. GDPR APPROVE PRIVACY NOTICES

It was proposed by Councillor N Jones, seconded by Councillor Morshead and agreed by all present that the privacy notices be accepted.

18 FINANCE FOR APPROVAL

A. annual waste collection charge

Proposed by Councillor D Roberts, seconded by Councillor N Jones and agreed by all.

B. postage

Proposed by Councillor Morshead, seconded by Councillor N Jones and agreed by all present.

c. cleaning materials

Proposed by Councillor D Roberts, seconded by Councillor Morshead and agreed by all present.

D. Antivirus software for library computers

Proposed by Councillor N Jones, seconded by Councillor Morshead and agreed by all present.

E. Pension Changes

Proposed by Councillor D Roberts, seconded by Councillor N Jones and agreed by all present.

F. Grass cutting Arkwright Field

To be moved to next meeting

G. Replacement part gate to play area

To be moved to next meeting

H. WALC Subscription

Proposed by Councillor Morshead, seconded by Councillor N Jones and agreed by all present.

19. TO RECEIVE REPORTS FROM REPRESENTATIVES ON OTHER BODIES

Awaiting financial report from twinning Association.

A report has been received from the Alms-houses Association of which the contents have been noted.

20. TO RECEIVE A REPORT ON CORRESPONDENCE

Thank you letter from Air Ambulance

Thank you letter from CPRE

CPRE magazine

21. TO DISCUSS ANY MISCELLANEOUS MATTERS

Discussions are in progress regarding the addition of cameras to the crossroads. The likely place for the cameras to be placed will be where the police camera was sited. It will cost in the region of £5500 and will be in the interests of security and public safety. Councillors agree this is a good idea and will progress to finding three quotations.

22. To agree payments in accordance with the budget

The RFO/ Administrator submitted a schedule of payments for £7356.36 for payments in March cheque numbers 301207 to 301217 signed by Councillor N Jones and Councillor D Roberts.

The schedule was proposed by Councillor D Roberts seconded by Councillor N Jones and approved by all present.

23. The next meeting will be held on May 14th due to bank holiday.

THE MEETING CLOSED AT 8.00PM

Signed Chairman:

Dated:

Expenditure transactions - approval list

Start of year 01/04/17

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
238	301207		£0.00	28/03/18	Lee Matt - Handyman Salary & Insurance	*****
1		£131.94	£0.00	£131.94	ADMIN Public Liability Insurance	
2		£390.00	£0.00	£390.00	P/OS Salary & Expenses	
235	301208	£323.82	£0.00	£323.82 28/03/18	Inland Revenue - Employer & Employee Contributions	£323.82
232	301209	£200.00	£0.00	£200.00 28/03/18	Dunchurch Methodist Church - Hire of Hall Youth Group	£200.00
231	301210	£36.65	£6.11	£30.54 28/03/18	Three -	£36.65
1		£15.98	£2.66	£13.32	YOUTH Youth Group WIFI	
2		£20.67	£3.45	£17.22	ADMIN 2 x PC Mobile phones	
230	301211		£0.00	28/03/18	Susan Wain - Library Cleaning	*****
228	301212	£31.54	£5.26	£26.28 28/03/18	Gamma Business Communications - Library Telephone and Calls	£31.54
227	301213	£166.96	£27.82	£139.14 28/03/18	Total Gas & Power - Library Electricity	£166.96
226	301214	£1,309.08	£218.18	£1,090.90 28/03/18	Total Gas & Power - Electricity Unmetered Supply - streetlighting	£1,309.08
225	301215	£2,934.24	£489.04	£2,445.20 28/03/18	Warwickshire County Council - Street Lighting Maintenance	£2,934.24
234	301216		£0.00	28/03/18	Knowles P M - RFO/Administrator Salary	
237	301216	£22.56	£3.76	£18.80 28/03/18	Knowles P M - 2 x Microsoft 365 Subscriptions	*****
229	301217	£15.98	£0.00	£15.98 28/03/18	Lindsay Foster -	
1		£8.73	£0.00	£8.73	ADMIN Postage	
2		£7.25	£0.00	£7.25	LIB Cleaning Materials	
233	301217		£0.00	28/03/18	Lindsay Foster - Clerk's Salary	*****
236	DD	£16.94	£0.00	£16.94 28/03/18	NEST Pension - Employee Pension Contribution	£16.94
Total		£7,356.36	£750.17	£6,606.19		